

How to Research a GVTS Travel Invoice Document (G2)

1. Go to TNLT. Enter the Vendor Code, Transaction Code, and Invoice Number (Document ID) from your DTR and press Enter.

199.130.223.42 - TN3270/TN5250 Connection

Session Edit View Commands Script Help

ACTION: S TABLEID: TNLT USERID: USHE

*** TRANSPORTATION INVOICE LINE INQUIRY TABLE ***

KEY IS VENDOR CODE, TRANS CODE, INVOICE NUMBER, LINE NUM

VENDOR CODE: 888449999 A TRANS CODE: G2 INVOICE NUMBER: 243998T0011

01-

LINE NUM: GTR NUM: TICKET NUM: VOID: GBAT:

REF TO: REF LINE: TRAVEL TYPE:

ACCP DATE: LOG DATE:

VENDOR INV #/LN: INV DATE:

BUDGET ORG/SUB: BUDGET FYS: FUND:

CLOSED BFYS: CLOSED FUND:

COST ORG/SUB: PROGRAM: JOB NUMBER:

OBJECT CODE/SUB: REPORT CATEGORY:

EMPLOYEE CODE: TRANS TYPE: TRAV DESC:

TRAVEL AGENT REF: TICKET AMOUNT:

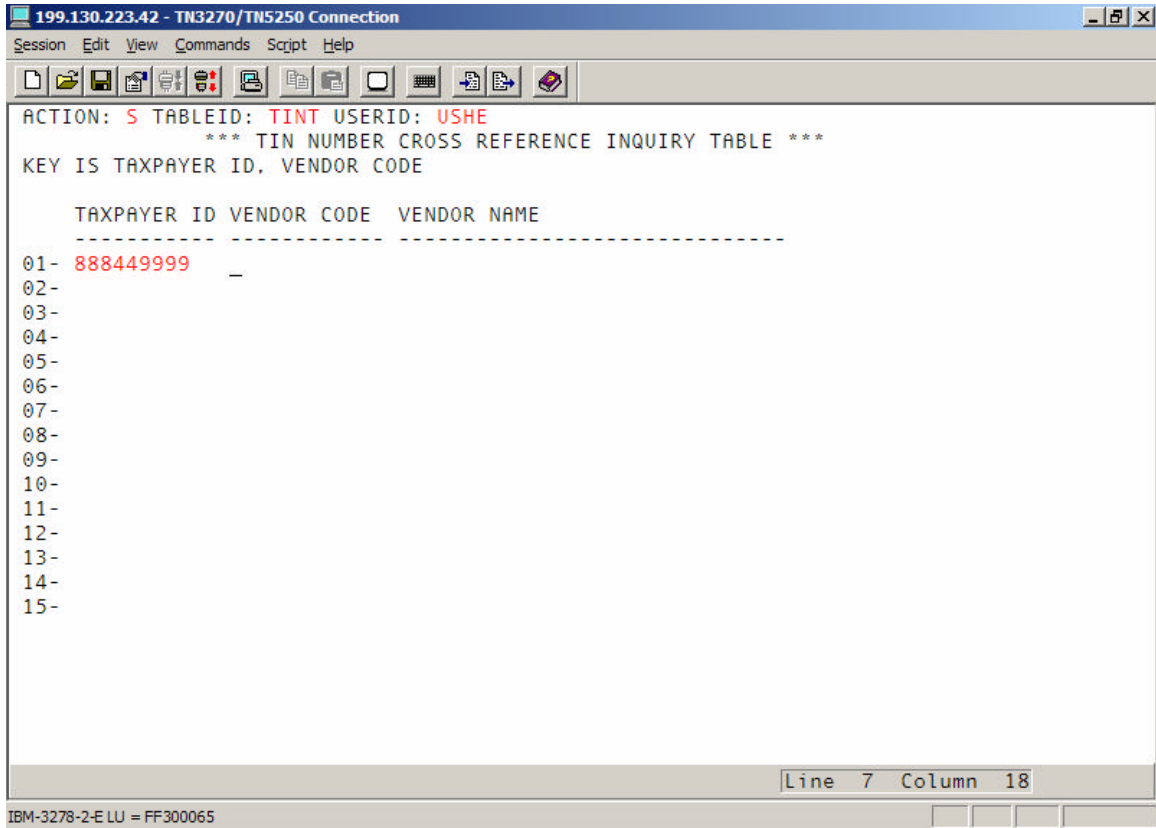
Line 1 Column 10

CAP

2. Using R in the Table ACTION, page through the lines on TNLT looking for your program code.

Write down the Social Security number on the lines which contain your program code. The total dollars from the lines on TNLT with your program code should equal the dollars reflected on your report.

3. Go to TINT to get the name associated with the Social Security Number. Use an ACTION of S, enter the Taxpayer ID (Social Security Number), and press Enter.



The screenshot shows a terminal window titled "199.130.223.42 - TN3270/TN5250 Connection". The menu bar includes "Session", "Edit", "View", "Commands", "Script", and "Help". The toolbar contains icons for file operations and terminal functions. The main display area shows the following text:

```
ACTION: S TABLEID: TINT USERID: USHE
*** TIN NUMBER CROSS REFERENCE INQUIRY TABLE ***
KEY IS TAXPAYER ID, VENDOR CODE

TAXPAYER ID VENDOR CODE VENDOR NAME
-----
01- 888449999 -
02-
03-
04-
05-
06-
07-
08-
09-
10-
11-
12-
13-
14-
15-
```

The status bar at the bottom right indicates "Line 7 Column 18". The bottom of the window shows the text "IBM-3278-2-E LU = FF300065".